

BARNSLEY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

Report of Executive Director
Development, Environment and Culture
to General Licensing Regulatory Board
1st October, 2014

REGULATORY SERVICES – ANIMAL HEALTH SECTION

APPROVAL OF THE CONDITIONS REQUIRED AT ESTABLISHMENTS BEFORE THE ISSUING OF A LICENCE UNDER ANIMAL HEALTH & WELFARE LEGISLATION

1. **Purpose of report**
 - 1.1 To seek approval for the formal adoption of conditions currently used when assessing businesses for Animal Licences.
2. **Recommendation**
 - 2.1 To formally adopt the guidance listed in the table in Appendix 1 as the conditions to be applied when assessing premises for animal related licensing.
 - 2.2 In relation to licenced activities where there are no nationally accepted standards we also seek approval of the standard conditions used when assessing Dog Day Care Establishments and Home Boarders from residential premises in Annex B and standard conditions for Commercial Dog Day Care Establishments listed in Annex C.
3. **Introduction**
 - 3.1 The Local Authority is required under various pieces of animal welfare legislation to licence certain business activities in relation to animals. Although the legislation makes the Local Authority the licensing body it does not generally provide prescriptive rules as to which conditions should be applied by the Local Authority.
 - 3.2 For detailed guidance most Local Authorities will look to national bodies such as the Chartered Institute of Environmental Health, DEFRA, etc. who publish guidance specific to the particular activity.
 - 3.3 Although guidance from these sources has been used by BMBC Animal Health Officers for many years, the Local Authority is vulnerable from legal challenge unless there is a clear audit trail of the decision making for the adoption of that guidance as the conditions to be applied before granting a licence.

3.4 For activities where no national guidance is available a set of rules has been applied by officers for consistency and transparency. This applies to Home Boarding of dogs and Dog Day Care. The rules applied are found in Annex B and Annex C.

3.4 It is unclear whether BMBC has adopted these conditions in the past as no record of such decisions can be located.

4. Consideration of alternative approaches

4.1 The Authority could write its own conditions, but as nationally recognised and accepted guidance is available it is not proposed to do so.

4.2 The Authority could continue without formal adoption of the conditions but this could lead to legal challenge

5. Proposal and justification

5.1 To formally adopt the licensing conditions listed in the guidance documents in Appendix 1 (or any subsequent amended guidance by the same organisation) as the conditions to be applied when licensing premises for animal related licences.

5.2 To reduce the risk of legal challenge from businesses by formally adopting guidance from nationally recognised sources as the basis for granting licences where they are legally required

6. Implications for local people / service users

6.1 No implications as the conditions to be applied are the same as presently used.

7. Financial implications

7.1 Consultation on the financial implications of this report have taken place with representatives of the Director, Finance, Property and Information Services.

7.2 This report is around formally adopting the licence conditions attached at Appendix 1, therefore, there are no financial implications arising from this report.

8. Employee implications

8.1 None

9. Communications implications

9.1 The proposal seeks only to formalise the conditions already applied in practice.

10. Consultations

Assistant Chief Executive- Finance, Property and Information Services

11. Tackling Health Inequalities

11.1 No implications

12. Appendices

Appendix 1: Table showing types of licensed activity and documented guidance.

Appendix 2: Licencing conditions applied to residential day care and home boarding.

Appendix 3: Licencing conditions applied to commercial day care establishments.

13. Background Papers

Copies of the specific legislation and guidance documents are available on request from the officer below:-

Christina Heeley Tel 01226 772539 Date 30/07/14

Financial Implications / Consultation Date:

Consultations have taken place with representatives of the Director - Finance, Property and Information Services

Effective Date of Policy

I certify that the adoption of the above Policy is in accordance with the approved scheme of delegation.

Signed : Matt Gladstone

Executive Director – Development, Environment and Culture

Appendix 1

REPORT OF THE EXECUTIVE DIRECTOR DEVELOPMENT, ENVIRONMENT AND CULTURE.

REGULATORY SERVICES – ANIMAL HEALTH SECTION

APPROVAL OF THE CONDITIONS REQUIRED AT ESTABLISHMENTS BEFORE THE ISSUING OF A LICENCE UNDER ANIMAL HEALTH & WELFARE LEGISLATION

TYPES OF LICENCED ACTIVITY AND DOCUMENTED GUIDANCE

Legislation	Type of Licence	Publishing Body	Guidance Document	Current Version
Riding Establishments Acts 1964 and 1970	Riding School	Royal College of Veterinary Surgeons and British Veterinary Association	Guidelines for Local Authorities and their Riding Establishment Inspectors	January 2012
Animal Boarding Establishments Act 1963	Dog Boarders	Chartered Institute of Environmental Health	Model Licence Conditions and Guidance for Dog Boarding Establishments LACORS amended guidance	October 1995 October 2005 and January 2007
Animal Boarding Establishments Act 1963	Cat Boarders	Chartered Institute of Environmental Health	Model Licence Conditions and Guidance for Cat Boarding Establishments	November 2013
Breeding of Dogs Act 1973 & 1991 Sale of Dogs (Welfare) Act 1999	Dog Breeders	Chartered Institute of Environmental Health	Model Licensing Conditions and Guidance for Dog Breeding Establishments	January 2014
Pet Animals Act 1951	Pet Shop	Chartered Institute of Environmental Health	Model Conditions for Pet Vending Licensing	September 2013
Welfare of Racing Greyhounds Regulations 2010	Greyhound Track	DEFRA	Guidance for independent greyhound track operators	Second Version February 2010

NOTE: Versions quoted are current at date of submission. Adoption to include any subsequent guidance documents issued by the specified organisation or other nationally recognised body.

Appendix 2

LICENCE CONDITIONS FOR DOG HOME BOARDING/DOG DAY CARE



ANIMAL BOARDING ESTABLISHMENTS ACT 1963

BARNSLEY

Metropolitan Borough Council

1. INTRODUCTION

- 1.1 Unless otherwise stated, these conditions shall apply to all buildings and areas to which dogs have access and/or which are used in association with the boarding of dogs.
- 1.2 No dog registered under the Dangerous Dogs Act 1991 must be accepted for home boarding.
- 1.3 Dog hybrids registered under the Dangerous Wild Animal Act 1976 (e.g. Wolf Hybrids) are not to be accepted for home boarding.
- 1.4 Entire males and bitches in season or bitches due to be in season or bitches due to be in season during boarding, including resident dogs, should not be boarded together.
- 1.5 Puppies must not be boarded with other dogs until completion of initial inoculations.

2. LICENCE DISPLAY

- 2.1 A copy of the licence and its associated conditions must be suitably displayed to the public in a prominent position in, on or about the premises or made available to each boarder.

3. NUMBERS OF ANIMALS

- 3.1 The maximum number of dogs to be kept at any one time shall be as specified in the licence document.
- 3.2 At the time of inspection you must provide details of all other animals that live within your home, ie pets. If the number of such animals increases you must inform BMBC Regulatory Services within 7 days. Failure to do so may invalidate your licence and insurance. In those circumstances an Animal Health Officer will review your case and may reduce the number of dogs you are licenced to board.

4. CONSTRUCTION

- 4.1 Dogs must live in the home as family pets. There must be no external construction of buildings, cages or runs that they are boarded in.
- 4.2 The premises shall have its own entrance and must not have shared access e.g. communal stairs.
- 4.3 There must be adequate space, light, heat and ventilation for the dogs.
- 4.4 As far as reasonably practicable all areas/rooms within the home to which boarded dogs have access, must have no physical or chemical hazards that may cause injury to the dogs.
- 4.5 There must be sufficient space available to be able to keep the dogs separately if required.

5. MANAGEMENT

5.1 TRAINING

- 5.1.1 A written training policy for staff must be provided. Systematic training of staff must be demonstrated to have been carried out.

5.2 CLEANLINESS

- 5.2.1 All areas where the dogs have access to, including the kitchen, etc must be kept clean and free from accumulations of dirt and dust and must be kept in such a manner as to be conducive to maintenance of disease control and dog comfort.
- 5.2.2 All excreta and soiled material must be removed from all areas used by dogs at least daily and more often if necessary. Disposal facilities for animal waste must be agreed with the authorised officer of the Council.
- 5.2.3 All bedding areas must be kept clean and dry.
- 5.2.4 Facilities must be provided for the proper reception, storage and disposal of all waste. Particular care should be taken to segregate clinical waste arising from the treatment and handling of dogs with infectious diseases.
- 5.2.5 Measures must be taken to minimise the risks from rodents, insects and other pests within the premises.

5.3 FOOD AND WATER SUPPLIES

- 5.3.1 All dogs shall have an adequate supply of suitable food as directed by the client.

- 5.3.2 Fresh drinking water must be available at all times (unless advised otherwise by a veterinary surgeon) and the drinking vessel cleaned daily. The water must be changed at least twice a day.
- 5.3.3 Suitable bedding, bowls, grooming materials etc must be provided. These items must be cleaned regularly to prevent cross-infection.
- 5.3.4 Where necessary, eating and drinking vessels must be provided, and where so, they must be capable of being easily cleansed and disinfected to prevent cross-contamination. They must also be maintained in a clean condition. Feeding bowls must be cleaned or disposed of after each meal and each dog must be provided with its own bowl.

5.4 KITCHEN FACILITIES

- 5.4.1 Airtight containers must be provided for the storage of dry foods. Uncooked food and the remains of opened tins must be stored in covered, non-metal, leak proof containers in the fridge.
- 5.4.2 All bulk supplies of food shall be kept in vermin proof containers.

5.5 DISEASE CONTROL AND VACCINATION

- 5.5.1 Adequate precautions must be taken to prevent and control the spread of infectious and contagious disease and parasites amongst the dogs, staff and visitors.
- 5.5.2 Proof must be provided that boarded and resident dogs have current vaccinations against Canine Distemper, Infectious Canine Hepatitis (Canine adenovirus), Leptospirosis (*L. canicola* and *L. icterohaemorrhagicae*) and Canine Parvovirus and other relevant diseases. The course of vaccination must have been completed at least four weeks before the first date of boarding or in accordance with manufacturer instructions. A record that this proof has been supplied must be kept on-site throughout the period that the dog is boarded.
- 5.5.3 Advice from a veterinary surgeon must be sought in case of signs of disease, injury or illness. Where any dog is sick or injured, any instructions for its treatment, which have been given by a veterinary surgeon, must be strictly followed.
- 5.5.4 A well-stocked first-aid kit suitable for use on dogs must be available and accessible on site.
- 5.5.5 The Licensee must be registered with a veterinary practice that can provide 24-hour help and advice. The clients own veterinary practice must be known and consulted if necessary.
- 5.5.6 Precautions must be taken to prevent the spread of fleas, ticks, intestinal parasites and other parasites in both boarded and resident dogs. Written

records must be maintained of all routine and emergency treatment for parasites given to the dogs whilst at the premises.

5.5.7 The premises shall be treated for fleas and parasites with an effective product as necessary.

5.5.8 Veterinary advice must be sought in relation to cleaning substances so that they or their fumes cannot be harmful to an animal.

5.6 ISOLATION AND CONTAGIOUS DISEASE OUTBREAK.

5.6.1 Dogs showing signs of any disease or illness shall be isolated from any other dogs until veterinary advice is obtained. There must be sufficient facilities within the licensed premises to ensure effective separation of any sick animal.

5.6.2 The Licensee must inform the Council without delay if a dog develops an infectious disease.

5.6.3 Following an episode of infectious disease during any stay, the premises must undergo a reasonable quarantine period before new boarders are admitted. This period will be specified by an Authorised Officer of the Council with advice from a veterinary surgeon.

5.6.4 The Council must be informed of any animal death on the premises. The Licensee must make arrangements for the body to be stored at a veterinary surgeons premises until the owners return unless directed otherwise by the owner or their representative.

5.7 REGISTER

5.7.1 A register must be kept of all dogs boarded. The information kept must include the following:

- Date of arrival
- Name of dog, any identification system such as microchip number, tattoo
- Description, breed, age and gender of dog
- Name, address and telephone number of owner or keeper
- Name, address and telephone number of contact person whilst boarded
- Name, address and telephone number of dog's veterinary surgeon
- Anticipated and actual date of departure
- Proof of current vaccinations, medical history and requirements
- Details of any treatment administered whilst the dog is being boarded
- Health, welfare nutrition and exercise requirements
- Copy of written consent from the owner regarding boarding their with other dogs

5.7.2 The register must be readily available for inspection at all times to an authorised officer of the Council and/or a veterinary surgeon and all key members of staff at the establishment. Records must be kept for at least the previous 2 years.

5.7.3 If medication is administered, this must be recorded.

5.7.4 Where records are computerised, a back-up copy must be kept.

5.8 SUPERVISION

5.8.1 A fit and proper person with relevant experience must always be available to exercise supervision and deal with emergencies whenever dogs are boarded at the premises. This person must not have any criminal convictions or accepted any Simple Cautions for any animal welfare related offences.

5.8.2 Dogs must not be left unattended for longer than 4 hours at a time and then not on a regular basis.

5.8.3 No home where there are children under 5 years of age will be licensed.

5.8.4 Only people over 16 years of age are allowed to walk the dogs unsupervised in public places.

5.8.5 The occupier of the property must be aware of the location of the dogs in the property at all times.

5.9 EXERCISE

5.9.1 Dogs must be exercised in accordance with their owner's wishes. When dogs are taken off the premises, they must be kept on leads unless with the owners written permission.

5.9.2 There must be direct access to a suitable outside area. The area / garden must only be for use by the homeowner (not shared with other residents). The area must be kept clean.

5.9.3 The exercise/garden area of the premises and any other area to which the boarded dogs may have access, must be totally secure and safe. Fencing must be adequate to offer security to prevent escape and be safe, with no dangerous sharp objects or protrusions. Gates must be able to be locked.

5.9.4 If there is a pond at the premises, it must be suitably protected so as to prevent access by dogs.

5.9.5 Dogs must wear a collar and identity tag during their time in boarding. The tag must display the name, address and telephone number of the boarding premises.

5.9.6 The Council and the Police shall be informed without delay if a dog is lost. The Council number to call is 01226 772468 and the Police number is 0114 220 2020.

5.10 FIRE / EMERGENCY PRECAUTIONS

- 5.10.1 Appropriate steps must be taken for the protection of the dogs in case of fire or other emergencies.
- 5.10.2 Careful consideration needs to be given to the sleeping area for dogs to ensure that they can be easily evacuated in the event of a fire, without putting the occupiers of the property at risk.
- 5.10.3 A fire warning procedure and emergency evacuation plan – including details of where dogs are to be evacuated to in the event of a fire or other emergency - must be drawn up, brought to the attention of those involved in the home boarding arrangements and/or displayed in a prominent place on the premises. The Licensee must have suitable arrangements for the temporary boarding of dogs in the event that the licensed premise is rendered uninhabitable.
- 5.10.4 Fire detection equipment must be provided in accordance with general advice given by a Fire Safety Officer. The home must have at least 2 working smoke detectors located at the top & bottom of the staircase, or other appropriate location as advised.
- 5.10.5 All doors to unoccupied rooms must be kept shut at night.
- 5.10.6 All electrical installations and appliances must be maintained in a safe condition. No dog must be left in a room with loose or trailing cables or wires.
- 5.10.7 All heating appliances must be free of risk of fire as is reasonably practicable. There must be no use of freestanding gas or unsealed oil appliances. Any other freestanding appliances must be kept in a safe, secure manner and should not be easily knocked over by boarding dogs.

ADDITIONAL ADVICE

Insurance

The Licensee is advised to ensure that the establishment is covered by adequate and suitable public liability insurance, employers liability insurance and pet insurance.

Register

A suggested format is attached.

Planning permission

This licence does not give any permission or approve any development under planning legislation. The operator is advised to ensure that the business does not require planning permission by contacting Planning Services at Barnsley Metropolitan Borough Council.

Nuisance Complaints

This licence does not give any exemption from the requirements of the Environmental Protection Act 1990 provisions on statutory nuisances, particularly those relating to odour or noise. The operator is advised to ensure that the business is run in such a manner as to ensure there are no grounds for complaint.

Health and safety

The operator is reminded of their responsibilities under the Health and Safety at Work Etc Act 1974, in particular to the requirements for risk assessments. These assessments need to include for the potential impact of the business on those who are not their employees, especially family members including children.

Waste disposal

All waste generated in the course of a business must be disposed of in accordance with current waste regulations.

Transport of animals

If a collection or delivery service is provided, a suitable vehicle with a dog guard, cage or other suitable restraint must be used.

LICENCE CONDITIONS FOR COMMERCIAL DAY CARE (DOGS)

ANIMAL BOARDING ESTABLISHMENTS ACT 1963

BARNESLEY

Metropolitan Borough Council

1. INTRODUCTION

- 1.1 Unless otherwise stated, these conditions shall apply to all buildings and areas to which dogs have access and/or which are used in association with the day care of dogs.
- 1.6 No dog registered under the Dangerous Dogs Act 1991 must be accepted for day care
- 1.7 Dog hybrids registered under the Dangerous Wild Animal Act 1976 (e.g. Wolf Hybrids) are not to be accepted for day care.
- 1.8 Entire males and bitches in season or bitches due to be in season, should not be put together.
- 1.9 Puppies must not be boarded with other dogs until completion of full initial inoculations.

2. LICENCE DISPLAY

- 2.1 A copy of the licence and its associated conditions must be suitably displayed to the public in a prominent position in, on or about the premises or made available to each boarder.

3. NUMBERS OF ANIMALS

- 3.1 The maximum number of dogs and the ratio of staff to number of dogs to be kept on premises at any one time shall be as specified in the licence document.

4. CONSTRUCTION

- 4.1 All internal surfaces used in the construction of walls, floors, partitions, doors and door frames to be durable, smooth and impervious. There must be no projections or rough edges liable to cause injury.
- 4.2 The premises shall have its own entrance and must not have shared access e.g. communal stairs.
- 4.3 There must be adequate space, light, heat and ventilation for the dogs.
- 4.4 As far as reasonably practicable all areas/rooms to which dogs have access, must have no physical or chemical hazards that may cause injury to the dogs.

- 4.5 There must be sufficient space available to be able to keep the dogs separately if required.

5. MANAGEMENT

5.1 TRAINING

- 5.1.1 A written training policy for staff must be provided. Systematic training of staff must be demonstrated to have been carried out.

5.2 CLEANLINESS

- 5.2.1 All areas where the dogs have access to, including the kitchen etc must be kept clean and free from accumulations of dirt and dust and must be kept in such a manner as to be conducive to maintenance of disease control and dog comfort.
- 5.2.2 All excreta and soiled material must be removed from all areas used by dogs at least daily and more often if necessary. Disposal facilities for animal waste must be agreed with the authorised officer of the Council.
- 5.2.3 All bedding areas must be kept clean and dry.
- 5.2.5 Facilities must be provided for the proper reception, storage and disposal of all waste. Particular care should be taken to segregate clinical waste arising from the treatment and handling of dogs with infectious diseases.
- 5.2.5 Measures must be taken to minimise the risks from rodents, insects and other pests within the premises.

5.3 FOOD AND WATER SUPPLIES

- 5.3.1 All dogs shall have an adequate supply of suitable food as directed by the client.
- 5.3.2 Fresh drinking water must be available at all times (unless advised otherwise by a veterinary surgeon) and the drinking vessel cleaned daily. The water must be changed at least twice a day.
- 5.3.5 Suitable bedding, bowls, grooming materials etc must be provided. These items must be cleaned regularly to prevent cross-infection.
- 5.3.6 Where necessary, eating and drinking vessels must be provided, and where so, they must be capable of being easily cleansed and disinfected to prevent cross-contamination. They must also be maintained in a clean condition. Feeding bowls must be cleaned or disposed of after each meal and each dog must be provided with its own bowl.

5.4 KITCHEN FACILITIES

- 5.4.3 Airtight containers must be provided for the storage of dry foods. Uncooked food and the remains of opened tins must be stored in covered, non-metal, leak proof containers in the fridge.
- 5.4.4 All bulk supplies of food shall be kept in vermin proof containers.

5.5 DISEASE CONTROL AND VACCINATION

- 5.5.1 Adequate precautions must be taken to prevent and control the spread of infectious and contagious disease and parasites amongst the dogs, staff and visitors.
- 5.5.2 Proof must be provided that boarded dogs have current vaccinations against Canine Distemper, Infectious Canine Hepatitis (Canine adenovirus), Leptospirosis (*L. canicola* and *L. icterohaemorrhagicae*) and Canine Parvovirus and other relevant diseases. The course of vaccination must have been completed at least four weeks before the first date of boarding or in accordance with manufacturer instructions. A record that this proof has been supplied must be kept on-site throughout the period that the dog is on the premise.
- 5.5.3 Advice from a veterinary surgeon must be sought in case of signs of disease, injury or illness. Where any dog is sick or injured, any instructions for its treatment, which have been given by a veterinary surgeon, must be strictly followed.
- 5.5.4 A well-stocked first-aid kit suitable for use on dogs must be available and accessible on site.
- 5.5.5 The Licensee must be registered with a veterinary practice. The clients own veterinary practice must be known and consulted if necessary.
- 5.5.6 Precautions must be taken to prevent the spread of fleas, ticks, intestinal parasites and other parasites. Written records must be maintained of all routine and emergency treatment for parasites given to the dogs whilst at the premises.
- 5.5.7 The premises shall be treated for fleas and parasites with an effective product as necessary.
- 5.5.8 Veterinary advice must be sought in relation to cleaning substances so that they or their fumes cannot be harmful to an animal.

5.6 ISOLATION AND CONTAGIOUS DISEASE OUTBREAK.

- 5.6.1 Dogs showing signs of any disease or illness shall be isolated from any other dogs until veterinary advice is obtained. There must be sufficient facilities within the licensed premises to ensure effective separation of any sick animal.
- 5.6.2 The Licensee must inform the Council without delay if a dog develops an infectious disease.
- 5.6.3 Following an episode of infectious disease during any stay, the premises must undergo a reasonable quarantine period before new day care dogs are admitted. This period will be specified by an Authorised Officer of the Council with advice from a veterinary surgeon.
- 5.6.4 The Council must be informed of any animal death on the premises. The Licensee must make arrangements for the body to be stored at a veterinary surgeons premises until the owners return unless directed otherwise by the owner or their representative.

5.7 REGISTER

- 5.7.1 A register must be kept of all dogs on the premises. The information kept must include the following:
- Date and time of arrival
 - Name of dog, any identification system such as microchip number, tattoo
 - Description, breed, age and gender of dog
 - Name, address and telephone number of owner or keeper
 - Name, address and telephone number of contact person whilst in care
 - Name, address and telephone number of dog's veterinary surgeon
 - Date and time of departure
 - Proof of current vaccinations, medical history and requirements
 - Details of any treatment administered whilst the dog is being cared for
 - Health, welfare nutrition and exercise requirements
 - Copy of written consent from the owner regarding their dog interacting with the other dogs in the day care unit
- 5.7.2 Such a register is to be available for inspection at all times by an Authorised officer of the Council and/or a veterinary surgeon.
- 5.7.3 The register must be kept readily available for a minimum of 2 years and kept in such a manner as to allow an Authorised Officer easy access to such information.
- 5.7.4 If medication is to be administered, this must be recorded.
- 5.7.4 Where records are computerised, a back-up copy must be kept. The register must also be available to key members of staff of the establishment at all times.

5.8 SUPERVISION

- 5.8.1 The ratio of staff to dogs stipulated on your licence must be adhered to and must always be available to exercise and supervise dogs and to deal with emergencies whenever dogs are at the premises. Staff must have relevant experience and must not have any criminal convictions or accepted any Simple Cautions for any animal welfare related offences.
- 5.8.2 Dogs must not be left unattended at any time.
- 5.8.3 An assessment and introduction day must be carried out on all dogs prior to them interacting with the existing day boarders.
- 5.8.6 Only people over 16 years of age are allowed to walk the dogs unsupervised in public places.
- 5.8.7 The staff/licensee of the business must be aware of the location of the dogs on the premises at all times.
- 5.8.6 Children under 5 years of age should not be allowed on the premises.

5.9 EXERCISE

- 5.9.1 Dogs must be exercised in accordance with their owner's wishes. When dogs are taken off the premises, they must be kept on leads unless with the owners written permission.
- 5.9.2 There must be direct access to a suitable outside area. The area / garden must only be for use by the business (not shared with other residents/businesses). The area must be kept clean. If the dogs are exercised off lead in this area it must be totally secure and safe. Any fencing must be adequate to offer security to prevent escape and be safe, with no dangerous sharp objects or protrusions. Gates must be able to be locked.
- 5.9.3 There should be 5 square metres of floor space per dog within the building to ensure sufficient exercise and interaction with the other dogs.
- 5.9.4 If there is a pond at the premises, it must be suitably protected so as to prevent access by dogs.
- 5.9.5 Dogs must wear a collar and identity tag during their time in day care. The tag must display the name, address and telephone number of the day care premises.
- 5.9.7 The Council and the Police shall be informed without delay if a dog is lost. The Council number to call for the dog warden service is 01226 772468 and the Police number is 0114 220 2020.

5.10 FIRE / EMERGENCY PRECAUTIONS

- 5.10.1 Appropriate steps must be taken for the protection of the dogs in case of fire or other emergencies.
- 5.10.8 Careful consideration needs to be given to the sleeping area for dogs to ensure that they can be easily evacuated in the event of a fire.
- 5.10.9 A fire warning procedure and emergency evacuation plan – including details of where dogs are to be evacuated to in the event of a fire or other emergency – must be drawn up, and displayed in a prominent place on the premises.
- 5.10.10 Fire detection equipment must be provided in accordance with general advice given by the Fire Safety Officer. The premise must have smoke detectors at suitable positions within the buildings.
- 5.10.11 All doors to unoccupied rooms must be kept shut.
- 5.10.12 All electrical installations and appliances must be maintained in a safe condition. No dog must be left in a room with loose or trailing cables or wires.
- 5.10.13 All heating appliances must be free of risk of fire as is reasonably practicable. There must be no use of freestanding gas or unsealed oil appliances. Any other freestanding appliances must be kept in a safe, secure manner and should not be able to be easily knocked over by dogs.
-

ADDITIONAL ADVICE

Insurance

The Licensee is advised to ensure that the establishment is covered by adequate and suitable public liability insurance, employers' liability insurance and pet insurance.

Planning permission

This licence does not give any permission or approve any development under planning legislation. The operator is advised to ensure that the business does not require planning permission by contacting Planning Services at Barnsley Metropolitan Borough Council.

Nuisance Complaints

This licence does not give any exemption from the requirements of the Environmental Protection Act 1990 provisions on statutory nuisances, particularly those relating to odour or noise. The operator is advised to ensure that the business is run in such a manner as to ensure there are no grounds for complaint.

Health and safety

The operator is reminded of their responsibilities under the Health and Safety at Work Etc Act 1974, in particular to the requirements for risk assessments. These assessments need to include for the potential impact of the business on those who are not their employees, especially family members including children.

Waste disposal

All waste generated in the course of a business must be disposed of in accordance with current waste regulations.

Transport of animals

If a collection or delivery service is provided, a suitable vehicle with a dog guard, cage or other suitable restraint must be used.

